

JESSICA BARON

732 NW 17th Street, Corvallis, OR 97330 • (646) 436-4771 • Jessica.Baron@oregonstate.edu

EDUCATION

Oregon State University

Master of Education, College Student Services Administration, Expected

- Area of Specialization in Advising the Holistic Student, Current 4.0 G.P.A.

Corvallis, OR

June 2013

Colorado State University

Master of Fine Arts, English, Creative Writing

- Concentration in Poetry, Summa Cum Laude

Fort Collins, CO

May 2009

Southern Methodist University

Bachelor of Fine Arts, Theatre Studies

- Concentrations in Acting and Playwriting, Magna Cum Laude with Honors

Dallas, TX

May 2000

ADVISING EXPERIENCE

Oregon State University

Graduate Assistant Career Advisor in Career Services

- Advising students in hour-long one-on-one sessions regarding personal marketing materials and interview preparation using a developmental model
- Applying knowledge and skills of multicultural competency with sensitivity to students' intersecting identities
- Supervising a team of 6 to 8 student workers, through scheduling, leading team meetings, evaluating students, and implementing training and professional development for students
- Designing and conducting targeted outreach presentations and seminars to classes and student organizations
- Co-developing new program, Career Trail, connecting career development to wider campus culture
- Wrote bi-monthly blog detailing personal career path and relating it to Krumboltz's Planned Happenstance

Corvallis, OR

Sept 2011–Present

Oregon State University

Academic Advising Intern for the University Exploratory Studies Program

- Established relational, informational, and contextual rapport in 15-30 minute advising sessions
- Guided incoming, first-year, undecided students at summer orientation program to assist them in identifying several disciplines for exploration
- Supported students by offering university resources and referrals after identifying interests or needs
- Led students through the online resources available to them and taught students important academic regulations

Corvallis, OR

June 2012–Aug 2012

Oregon State University

Academic Advising Intern for the College of Engineering

- Assessed General Engineering student interests and assisted in their selection of a specific engineering discipline within the College by providing information about coursework, internships, and career opportunities
- Explained resources, referrals, and course suggestions, while providing contextual meanings for educational choices and utilizing counseling micro-skills to facilitate rapport

Corvallis, OR

Jan 2012–March 2012

Colorado State University

Writing Center Consultant

- Assessed students' writing challenges working one-on-one in half hour consultations
- Encouraged ownership by assisting students in addressing higher levels of rhetorical concern

Fort Collins, CO

Sept 2006–May 2007

TEACHING EXPERIENCE

Oregon State University

Corvallis, OR

Teaching Assistant for Career Decision Making

Sept 2012–Present

- Leading classroom of 10-15 students in student-centered recitation section through career related curriculum and activities
- Grading reflective and academic work to encourage ownership of life and academic goals and choices

Colorado State University

Fort Collins, CO

Graduate Teaching Assistant, Composition and Creative Writing

Aug 2007–May 2009

- Instructed 6 sections over 4 semesters as the sole instructor of record
- Customized assignments and lessons in order to innovate in the classroom and energize students
- Received high marks on student and supervisor evaluations as an exciting instructor from whom students learned a great deal
- Formulated all syllabi and grading criteria to evaluate students' writing capabilities

Smarthinking

Washington, DC

E-structor

Oct 2009–Dec 2010

- Tutored asynchronously with highly regarded online educational company
- Critiqued student essays in thirty minute segments, evaluating both higher & lower order concerns

OTHER WORK EXPERIENCE

Broken Arrow Ranch and Land Co.

Creede, CO

Office Manager

Sept 2009–Sept 2011

- Managed busy real estate company, including phones, filing, ordering supplies, and other administrative duties
- Designed and published marketing materials for homes, writing all copy to highlight property features
- Learned new software applications quickly, self-taught desktop publishing within first 2 weeks

Creede Arts Council

Creede, CO

Program Director

Dec 2009–May 2011

- Implemented innovative ideas for new programming and fundraising at arts nonprofit as sole employee
- Oversaw opening of new sculpture park, organizing concluding fundraising and grand opening event
- Wrote and submitted grants and grant reports, acquiring over \$15,000 in grants and donations
- Maintained marketing of events through social media, CMS website, and press releases
- Organized and scheduled over 40 regular volunteers to facilitate various programs

COMMITTEE WORK & COMMUNITY SERVICE

OSU Student Affairs Assessment Council, Council Member, Corvallis, OR

Sept 2012–Present

OSU CAPS Advisory Board, Board Member, Corvallis, OR

Sept 2012–Present

Cross-Cultural Mentoring Program, Mentor, Corvallis, OR

Sept 2011–Present

CSU Victim Assistance Team, Victim Advocate Training, Fort Collins, CO

Aug 2008–Dec 2008

TECHNICAL SKILLS

Software: Drupal, Simplicity, Wordpress, Blogger, Social Media, Microsoft Office Suite

HONORS & AWARDS

Crow-Tremblay Fellowship, Colorado State University, Fort Collins, CO

Aug 2006–May 2007

President's Scholar, Full-Tuition Scholarship, Southern Methodist University, Dallas, TX

Aug 1996–May 2000